

## Word Assignment #1

### *The Very Basics*

Please recreate the following information based upon today's lesson! ☺

1) This is how you make something bold. The hot key is ctrl+ \_\_\_\_\_!

Make this sentence bold.

2) This is how you make something italics. The hot key is ctrl+ \_\_\_\_\_!

Make this sentence italics.

3) This is how you underline something. The hot key is ctrl+\_\_\_\_\_!

You can even put different styles to your underline but there is no hot key for those.

Underline this sentence.

Underline 3 different words in this sentence with different underline styles.

4) If I was to ever teach math or science, knowing how to superscript and subscript would be really important. Good thing Hebert taught me how to do it!

Superscript this work "superscript me" and subscript this word "subscript me"

5) Changing fonts is a good skill to have just remember when you are using it to use it properly and keep it professional.

Change 5 words in this sentence to different fonts.

6) This is a strikethrough. To be honest, I don't know how I would use it but I can make it happen!

Put a strikethrough through 5 consecutive (in a row) words

7) This is Word Art ... use it sparingly!

Make the following four words "Word Art is lame" into Word Art

8) Changing font sizes.

Make this sentence font 10.

Make this sentence font 75.

9) Changing font sizes and colours.

Make this sentence font 20 and red.

Make this sentence font 15 and pink.

10) Using a highlighter when you are taking notes digitally is a fantastic idea.

Highlight the underlined words in this sentence...use 2 different highlighter colours.

Welcome back to Grade 8 I bet you are pumped to be back!

11) Making bulleted listed is a fundamental computer skill ... let me see if you remember it.

Type your own list of anything you want than make it bulleted.

Thing 1

Thing 2

Thing 3

Thing 4

Thing 5

Thing 6